

Peoples Credit Union- Funding Checklist

Dealer Name: _____ Loan # _____

Borrower: _____ Co borrower: _____

Standard Contract Documentation

- _____ Approval
- _____ Completed and Signed Membership Application (Borrower/ Co-borrower)
- _____ Copy of Bill of Sale/ Purchase and Sales
- _____ Copy of Signed Registration Form
- _____ Copy of NADA Book Out Sheet/ Factory Invoice for New Vehicles (Retail Amounts)
- _____ Signed Dealer Track/ Route One Credit Application
- _____ Copy of Backend Contracts (Warranty/ GAP do not exceed maximum allowed)
- _____ Installment Sale Contract is signed by all parties
- _____ Stipulations for Approval (i.e. current pay stub – no later than 30 days from contract date)
- _____ Co-signer disclosure signed & witnessed (if applicable)
- _____ Copy of valid insurance binder
- _____ All Borrowers have provided proper identification (Clear Copy of Valid Driver's License)
- _____ Odometer Statement